

## COMMUNITY MUSIC IN ACTION AGM Minutes – 11 October 2016

**Present:** Fiona Bolton (Chairperson), Ros Bolton (Secretary), Wendy Counce, John Edwards, Rebecca Ford, Edward Gray (Treasurer), Juliette Hall, Becky Lees, Helen Lolljee, Beth Mbaka, Jo Morgan, Josie Ralph, Nigel Ralph, Sarah Richardson, Emma Stevens, Sarah Wooding

Agenda	Notes
1. Welcome and apologies for absence	<ul style="list-style-type: none"> <li>• Fiona Bolton (Chairperson) welcomed all present and explained that Helen Lolljee, Sarah Richardson and Ros Bolton had spoken briefly about CMIA at a recent SingingNation rehearsal.</li> <li>• Ros Bolton circulated a register listing existing members of CMIA and asked those present to confirm their attendance by signing the register and confirming their email address. She also invited all others present to become members of CMIA and a membership application form was circulated.</li> <li>• Apologies were accepted from Yolanda Rizzi.</li> </ul>
2. Minutes of the previous meeting and matters arising	<ul style="list-style-type: none"> <li>• The minutes, which had been circulated to all members together with notification of the meeting, were agreed as a true record of the previous AGM. There were no matters arising.</li> </ul>
3. Trustees' annual report	<ul style="list-style-type: none"> <li>• The Trustees' Annual Report had been circulated to all members together with notification of the meeting and would be uploaded to the governance page of the website.</li> <li>• Fiona Bolton advised that Helen Lolljee had spoken about projects that had taken place during the summer at a recent SingingNation rehearsal, however the Trustees Annual Report related to the financial year 2015-16. Fiona said that a conscious decision had been made to run fewer projects to ensure that they were good quality taking account of the availability of members to get involved. She gave an overview of the charity's activities with which they had been involved in the twelve months until 30 April 2015:               <ul style="list-style-type: none"> <li>○ A project at St Hugh's Community Centre, Anerley working with "hard to reach" young people</li> <li>○ A beatboxing project with Young Carers Bromley</li> <li>○ A programme of visits to Clairleigh Nursing Home working with elderly people, particularly those with dementia</li> </ul> </li> <li>• Furthermore, two instruments had been donated which had been passed on to Living Well at Holy Trinity. Nigel Ralph</li> </ul>

	<p>advised that the music group at Living Well was still going well, following the project that had been run there by CMIA and they had held one concert with another planned for the autumn. Fiona asked Nigel to let members know when this was to be held so that people could attend and support.</p> <ul style="list-style-type: none"> <li>Fiona mentioned that CMIA had approached a number of other nursing homes with a view to running a similar project, however no response had been received. Members were asked to let the trustees know if they knew of a home that might be interested.</li> </ul>
4. Annual statement of accounts	<ul style="list-style-type: none"> <li>The full Annual statement of accounts had been circulated to all members with the notification of the AGM and would also be uploaded to the governance page of the website.</li> <li>Ed Gray (Treasurer) detailed that the charity had raised £3,463 in receipts which was a slight increase on the previous year. This income had come principally from FUNdamentally Gospel concerts and donations from various organisations. At present, income was covering expenditure however it would be necessary to keep this under review as there was a certain amount of uncertainty about levels of income following the change from FUNdamentally Gospel to SingingNation. Ed confirmed that sufficient reserves were held in the bank for the time being and there was also an amount of gift aid to be reclaimed.</li> <li>Fiona confirmed that SingingNation Beckenham had agreed to continue to support CMIA. She also mentioned that she was aware that some choirs obtained matched funding for donations received at concerts which doubled the income and encouraged members to investigate whether their employers operate such schemes.</li> </ul>
5. Appointment of charity trustees	<ul style="list-style-type: none"> <li>The charity's constitution requires one third of trustees to stand down each year, however they are eligible for re-election (serving a maximum of three consecutive terms).</li> <li>As such, Katie Widgery, Fiona Bolton and Jo Morgan stood down as trustees.</li> <li>Fiona Bolton and Jo Morgan stood for re-election as trustees and were voted in unanimously.</li> <li>Helen Lolljee stood for election as a trustee and was voted in unanimously.</li> <li>Katie Widgery did not stand for re-election and was thanked for her contribution to the work of the charity.</li> </ul>
6. AOB	<ul style="list-style-type: none"> <li>Ros Bolton mentioned that CMIA/FUNdamentally Gospel/SingingNation had been asked to support a combined schools music project working with children with special needs during the summer term 2017. This was primarily through</li> </ul>

	<p>attending workshops and joining in with singing with the young people. This would culminate in a song share event on 6 July 2017. She would circulate further details as and when they became available.</p> <ul style="list-style-type: none"><li>• Ros Bolton asked if any members would be willing/able to help out with the Waitrose Community Matters scheme. Whilst CMIA had received donations via this scheme from the Beckenham Waitrose in the past, further applications could be made to any Waitrose in the area and assistance with this would be appreciated.</li></ul>
8. Close	<ul style="list-style-type: none"><li>• The meeting was closed at 10.00pm.</li></ul>