



uniting local communities
transforming lives through music

**Trustees' annual report and accounts
for the year ended 30 April 2012**

www.cmia.org.uk

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Charity information

Trustees

The Trustees who acted during the year were:

Diane Aslett	Secretary
Sarah Bolter	
Fiona Bolton	Chairperson
Gareth Denton	
Rebecca Ford	
Edward Gray ACA	Treasurer
Becky Lees	
Graham McLeod	
Josie Ralph	
Gill Standeven	

All Trustees acted for the whole year. In accordance with the constitution, all Trustees stood down prior to the Annual General Meeting and are eligible for re-election by the members.

Principal address

Community Music In Action
Rowan Cottage
Church Road
Cophorne
West Sussex
RH10 3RA

enquiries@cmia.org.uk

Bank

Barclays Bank
366 Strand
London
WC2R 0JF

Trustees' annual report

Purpose

The purpose of the Charity, as set out in the constitution, is:

- To provide (or assist in the provision of) music facilities and activities in the interests of education, recreation and social welfare for individuals in the London Borough of Bromley and neighbouring boroughs, who have need of such facilities and activities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances, with the object of improving their conditions of life.
- To promote community participation in the provision of such activities.

Governing documents

The Charity is governed by its constitution, adopted on 18 May 2011. The Charity is an association with 27 members.

Year in review

Community Music In Action (CMIA) was founded in May 2011 by members of FUNdamentally GOSPEL, a community choir in Beckenham (www.FUNdamentallyGOSPEL.co.uk).

The first project run by the Charity took place at Marjorie McClure Specialist School, Chislehurst, in November 2011. During the six-week project, experienced music workshop leader and learning difficulties specialist Tina Pinder worked with two classes of KS4 (Key Stage 4) and KS5 students with physical disabilities, teaching them a range of gospel songs, as well as leading singing assemblies with the whole school to get everyone singing together. Volunteers from CMIA and FUNdamentally GOSPEL assisted Tina in facilitating the sessions.

The Charity's second project, based at Riverside School's St Mary's Cray site, began in April 2012. A group of Year 12 and 13 students with severe or profound learning difficulties worked alongside professional rapper and workshop leader Myles Dhillon, combining lyric-writing and digital music production to record tracks the students had written themselves. In order to leave a lasting legacy, CMIA also organised a training session for staff so they can include this kind of activity in their future work.

In order to assess impact and value for money, CMIA requires workshops leaders and project beneficiaries to complete evaluations after projects have finished. Both projects were very well received by the participants and praised by those involved. They met the objectives of the Charity as set out in its governing document by providing music activities that would not otherwise be experienced by the participants and involving members of the local community in this provision.

Financial review

The Charity generated £4,181 of receipts in the year, and made payments of £1,110. The Charity's income has been generated principally by the fundraising efforts of FUNdamentally GOSPEL. Through its termly concerts, the costs of which the Charity meets in return for the income, the choir has raised £1,347 for CMIA. The Charity has supplemented this income by applying for grants, soliciting both private and corporate donations, and organising additional fundraising activities. At the year end the Charity had £3,071 in cash reserves, all of which was unrestricted.

It is the policy of the Charity to maintain a minimum of six months' net receipts (excluding direct fundraising expenses) in reserves. The Charity was compliant with this policy at the year end. The Trustees believe that the Charity has sufficient funds to continue to meet its charitable purpose for the foreseeable future.

The Charity is below the threshold for requiring an audit or independent examination of the accounts.

Outlook for 2012–13

Since the year end the Charity has commissioned two further projects. This first of these was at White Gables Alzheimer's Day Care Centre in Bromley during the summer months and partial funding was secured from The Concertina Charitable Trust for this purpose. A further project, delivered in December 2012, gave an introduction to gospel singing to the students of Drumbeat ASD School in Lewisham, a new school for children with Autistic Spectrum Disorder.

Going forward into 2013 the Charity aims to establish a pattern of at least one project per term and, with increased fundraising activity, the duration, reach and scope of each project will be able to increase. The Charity will place a greater emphasis on promoting community involvement in the provision of projects, by encouraging and obtaining support and participation from other local community music groups.

Approved on behalf of the Trustees



Fiona Bolton
Chairperson

12 December 2012

Accounts

Receipts and payments for the year ended 30 April 2012

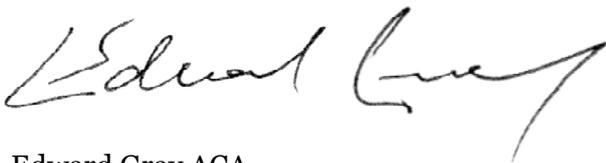
	Notes	2012 £
<u>Concerts and related activity</u>		
Income and donations	2, 7	1,857
Expenses	2	(510)
Net concert receipts		1,347
<u>Fundraising and other receipts</u>		
Grants	3	100
Donations	4, 7	2,224
Total other receipts		2,324
<u>Projects and related activity</u>		
Total project payments	5	(600)
<u>Administrative and other payments</u>		
Total other payments	6	–
Net receipts		3,071
Cash funds at 1 May 2011		–
Cash funds at 30 April 2012		3,071

Statement of assets and liabilities as at 30 April 2012

	2012
	£
Cash funds	
Cash at bank	3,051
Petty cash	20
Total cash funds	3,071
Other assets	
Total other assets	–
Liabilities	
Total liabilities	–

All funds at 30 April 2012 are unrestricted.

Approved on behalf of the Trustees



Edward Gray ACA
Treasurer

12 December 2012

Notes to the accounts

1. Basis of preparation

The accounts have been prepared on a receipts and payments basis, as permitted for small charities by the Charities Act 2011.

2. Concert income and expenses

The Charity paid for concert expenses and received income from tickets sales and donations at three FUNdamentally GOSPEL concerts in the year.

3. Grant income

A grant of £100 was received in the year from The Concertina Charitable Trust (www.concertinamusic.org.uk).

4. Donations

Significant donations and fundraising events in the year were as follows:

	2012
	£
FUNdamentally GOSPEL donation (see note 8)	1,030
Private supporter donation	225
Virgin Holidays Limited	250
Waitrose Community Matters scheme	280
Donations from carol singing	314
Other donations (not individually significant)	125
Total donations	2,224

5. Project expenses

Project expenses of £600 incurred in the year related to Workshop Music Leader fees for the Marjorie McClure project (see Trustees' report for further details).

6. Administrative expenses

The Charity made no payments for administrative expenses in the year. Running expenses including telephone, postage, and internet costs were borne primarily by Trustees. Trustees are entitled to reclaim expenses incurred on behalf of the Charity however all Trustees waived that right during the year. The estimated benefit to the Charity of these waived expenses is £50.

The Charity also benefitted from the use of a room in the Lea Wilson Hall at Christ Church Beckenham for the purpose of committee meetings, which was provided at no cost. The estimated benefit-in-kind to the Charity is £15.

7. Gift Aid

£1,220 of donations received in the year (including concert donations) are eligible for reclaiming gift aid. The Charity has not yet reclaimed the gift aid, currently worth 25% of the donated amount (£305), on these donations. Receipt of the gift aid is dependent upon the claim being accepted by HMRC. An asset in respect of the claim is not recorded in the accounts.

8. Formation of the Charity

The Charity was formed on 18 May 2011 with donations from FUNdamentally GOSPEL (£1,030) and from two private donors (total £255).